



## Request for Proposals for Legal Services for Sisseton-Wahpeton Housing Authority

The Sisseton-Wahpeton Housing Authority (SWHA) is seeking proposals from interested attorneys or law firms to provide legal services for the housing authority. The range of legal issues for which the housing authority requires advice and services are rental and lease enforcement, contract review and enforcement, business transactions, SWHA Housing codes, By-Laws and policies, personnel action review, and general management issues that may from time to time require legal review.

Interested parties should have experience in Indian Housing and be knowledgeable of the Native American Housing Assistance and Self-Determination Act of 1996, various Department of Housing & Urban Development Grants as well as Tribal Codes, Policies and Tribal Court proceedings and law.

All proposals shall include a description of the services to be provided, a personal or law firm resume, three references, the hourly fee charge, types of expenses that are charged, and identification of the individual(s) who will have primary responsibility for providing services to the SWHA. The following items will be used for basis of selection:

- Past working experience with TDHE/Tribes
- Knowledge & working experience with NAHASDA, HUD & Human Resources
- Key personnel qualifications and capacity
- Fee structure (reasonable and clear)
- References
- Indian Preference

### Proposed submission requirements:

- Cover Letter for proposal that clearly defines the Firm's primary contact person(s) and contact information
- Statement of Qualifications that clearly demonstrates experience and knowledge in the following:
  - Federal procurement law
  - Labor and personnel laws relating to housing
  - Experience working with clients in Tribal housing and government
  - Three (3) references and contact information related to housing providers or non-profit organizations





- Experience and certifications of work performed in accordance with professional standards, HUD regulations and NAHASDA regulations
- Ability to comply with Sisseton Wahpeton Housing Authority regulations and policies and Sisseton Wahpeton Oyate Tribe laws, regulations and ordinances
- If selected Firm will be required to obtain a SWO Tribal Business License

Respected and submitted proposals will be evaluated based upon the following criteria:

- Experience and Knowledge within Statement of Qualifications, Key Personnel qualifications and capacity and Fee Structure

All questions may be directed to Human Resources at the Sisseton Wahpeton Housing Authority and may be reached at (605) 698-3901 or [Patrick.deutschjr@swhaltr.org](mailto:Patrick.deutschjr@swhaltr.org).

All sealed proposals are due no later than 3:00 PM CST, February 13, 2026, at the Sisseton-Wahpeton Housing Authority, with clear note on envelope of "Legal Service Proposal".

Sisseton-Wahpeton Housing Authority  
Attn: Human Resources  
605 Lydia Goodsell St.  
Sisseton, SD 57262

